



**STANDARD MEDIATION SERVICE FEES  
 (For Year 2022)**

Fee Type	Amount	Remarks
Request for Mediation Filing Fee	<p style="text-align: center;"><b>Below PhP 5M</b> PhP10,000.00</p> <p style="text-align: center;"><b>PhP 5M to PhP 10M</b> PhP15,000.00</p> <p style="text-align: center;"><b>PhP 10M Above</b> PhP25,000.00</p> <p style="text-align: center;"><b>PhP 20M Above</b> PhP50,000.00</p> <p style="text-align: center;"><b>PhP 50M Above</b> PhP80,000.00</p> <p style="text-align: center;"><b>PhP 100M Above</b> PhP100,000.00</p>	<p>This is paid upon filing of the Request for Mediation with the NCM. This will include the preliminary conference with the complainant to generate background of the case and to provide a brief orientation on the mediation process. This will also include an invitation to bring the other party/ies to the mediation table.</p> <p>Additional Fees: Miscellaneous costs such as transportation, communication, postage and printing will be charged to the parties / complainants at cost.</p>
Mediation Fee	<p><b>Below PhP 5M</b> P10,000 per session for the 1<sup>st</sup> 3 sessions of a maximum of 3 hours each. P15,000 per session for 4<sup>th</sup> session and above.</p> <p><b>PhP5M to PhP10M</b> P15,000 per session for the 1<sup>st</sup> 3 sessions of a maximum of 3 hours each. P20,000 per session for 4<sup>th</sup> session</p> <p><b>PhP 10M Above</b> P20,000 per session for the 1<sup>st</sup> 3 sessions of a maximum of 3 hours each. P30,000 per session for 4<sup>th</sup> session</p> <p><b>PhP 20M Above</b> P30,000 per session for the 1<sup>st</sup> 3 sessions of a maximum of 3 hours each. P40,000 per session for 4<sup>th</sup> session</p> <p><b>PhP 50M Above</b> P40,000 per session for the 1<sup>st</sup> 3 sessions of a maximum of 3 hours each. P50,000 per session for 4<sup>th</sup> session</p> <p><b>PhP 100M Above</b> P50,000 per session for the 1<sup>st</sup> 3 sessions of a maximum of 3 hours each. P75,000 per session for 4<sup>th</sup> session</p>	<p>The first session will begin upon signing of both parties of the Agreement to Mediate.</p> <p>Each session will be a maximum of 3 hours. Should a session exceed this, the session will be billed for every 3 hours. For instance, if the mediation session took 4 hours, then the clients will be billed for 2 sessions.</p>

*NOTE: Please note that these are typical mediation fees for our regular pool of mediators. A separate set of mediation fees are set for our international mediators.*

**Terms and Conditions:**

1. Amount above is exclusive of applicable taxes.
2. Working hours of the NCM is from 9:00am to 5:00pm. Should the mediation session occur beyond the working hours, a premium of 35% per hour on the base rate shall be charged.
3. Mediation fees are paid in advance prior to the start of the mediation sessions.
4. Mediation fees are split equally by the parties, unless otherwise agreed upon by them.
5. Costs incurred during mediation session such as meals, venue rentals, and the like shall be charged to the client. NCM shall submit billings on miscellaneous expenses incurred at the end of each session.
6. Time in excess of every hour shall be counted as a full hour.
7. Travel time is billed only when non-local travel is required by the mediator and will be discussed in advance. Travel time is billed at half the regular hourly rate, as described above.